MHHS Qualification Advisory Group (QAG) Headline Report

Issue date: 28/05/2024

Meeting number	**QAG 004**	Venue	**Virtual – MS Teams**
Date and time	**23 May 2024 10:00-12:00**	Classification	**Public**

Actions

Area	Action Ref	Action	Owner	Due Date
Terms of Reference for New QWG Sub-Groups	QAG04-01	PMO to identify any potential clashes with the Qualification Sub-Groups and existing Working Groups.	PMO	29/05/24
	QAG04-02	Participants to make PMO aware if they (or members of their constituencies) have not been invited to the relevant Qualification Sub-Group.	Participants	29/05/24
	QAG04-03	Bullet point "Support the LDSO programme participants with technical queries by enabling more detailed discussions specific to the Non-SIT LDSO Qualification Testing." to be added to S&A ToR.	Code Bodies (Laura Kennedy)	29/05/24
Previous Meeting(s)	QAG02-01	IPA to consider providing improved visibility of progress on assurance recommendations	IPA (Taylor Thorpe)	15/05/2024
	QAG03-03	Programme to include existing Programme RAID items relating the commencement/completion of future SIT within future QAG meeting papers given the dependencies with qualification	Programme (Lee Cox)	15/05/2024

Decisions

Area	Decision Ref	Description
Non-SIT LDSO Test Scenarios and Test Cases	QAG-DEC10	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Non-SIT LDSO Migration Test Scenarios and Tests Cases.
Non-SIT LDSO QT Test Data Plan and Approach	QAG-DEC11	The Chair, acting with delegated authority of the MHHS Senior Responsible **Owner** (SRO), approved the Non-SIT LDSO Test Data Plan and Approach and associated milestone.
Annex 2 of Qualification Approach and Plan, and Batch 1 & 2 Functional Test Scenarios	QAG-DEC12	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Qualification Approach and Plan Annex 2
	QAG-DEC13	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Functional QT Test Scenarios Batch 1 and 2.
Terms of Reference for New QWG Sub-Groups	QAG-DEC14	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved of the Non-SIT LDSO Qualification Testing Sub-Group (LQTSG) ToR v0.1 and Non-SIT Supplier & Agent Qualification Testing Sub-Group (SAQTSG) ToR v0.2, with the caveat for potential changes
Programme Milestones related to QAG	QAG-DEC15	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved of the following milestones: • T3-QU-0063, Functional Testing elements of Qualification Approach and Plan v2 approved by REC PAB and BSC PAB • T3-QU-0064: Migration Testing elements of Qualification Approach and Plan v2 approved by REC PAB and BSC PAB • T3-QU-0066: Qualification Assessment Document v1 approved by REC PAB and BSC PAB
	QAG-DEC16	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Level 3 milestones
Headline Report	QAG-DEC147	The headline report of the previous meeting was approved with minor amendments, v2.0 was uploaded to the Collaboration Base.

Key Discussion Items

Area	Discussion
Minutes and Actions	**DECISION:** The headline report of the previous meeting was approved with minor amendments, v2.0 was uploaded to the Collaboration Base **(QAG-DEC17 – recording timestamp 00:03:31).**
Non-SIT LDSO Test Scenarios and Test Cases	The Programme provided an update on Migration Non-SIT LDSO Test Scenarios and Test Cases. The Programme had walkthrough sessions with LDSOs and asked for feedback which was incorporated. This was brought to May QWG to endorse, and now brought to QAG for approval. **DECISION:** The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Non-SIT LDSO Migration Test Scenarios and Tests Cases **(QAG-DEC10 – recording timestamp 5:51).**
Non-SIT LDSO QT Test Data Plan and Approach	The programme provided an update on the Non-SIT LDSO QT Test Data Plan and Approach **DECISION:** The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Non-SIT LDSO Test Data Plan and Approach and associated milestone **(QAG-DEC11 – recording timestamp 7:24).** The slides showed a summary consultation responses.
Annex 2 of Qualification Approach and Plan, and Batch 1 & 2 Functional Test Scenarios	Code bodies provided update on Annex 2 of Qualification Approach and Plan, and Batch 1 & 2 Functional Test Scenarios. These documents will be taken to BSC/REC PABs next week. The Large Supplier Representative asked if there would be Batch 3 of the scenarios and when that will happen. The Code Bodies replied that for the test scenarios they are awaiting a piece analysis the Programme are doing on coverage. Once that is complete then they can confirm when Batch 3 will be produced. **DECISION:** The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Qualification Approach and Plan Annex 2 **(QAG-DEC12 – recording timestamp 10:05).** Code Bodies provided a summary on the QT Functional Test Scenario Batch 1 & 2 consultation responses. **DECISION:** The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Functional QT Test Scenarios Batch 1 and 2 **(QAG-DEC13 – recording timestamp 11:06).**
Updates from QWG	Code Bodies provided an update on May's QWG. The I&C Supplier Representative asked if there was a breakdown which consists of suppliers that have not responded to the QAD. Code Bodies replied that there was a figure of 75%, and this is broken down by: small supplier, I&C, medium supplier, and large supplier. Code Bodies will discuss with PPC to present data back to PSG as well. The Large Supplier Representative raised the issue that the QAD v1.1 was released without a change marked version, which made it off-putting for PPs to consult on as it was difficult to identify where to consult on. Code Bodies responded that they are committed to red line versions going forward, and that the redline version was uploaded when it was realised only a clean version was uploaded. The REC Representative added that it may be helpful to confirm where the red line version is held and explain to parties what the changes are in v1.1.

	The Large Supplier Representative followed up by asking about the concerns raised by their constituent regarding the E2E Sandbox environment. They will send the questions via email. The Programme replied that this has been developed through the QWG, there were not many questions raised at the last QWG regarding this. The consensus of the last QWG was that the proposed options will be taken forward into draft guidance. If there is anything additional from constituents, then send to the Programme and that can be developed forward.
Terms of Reference for New QWG Sub-Groups	The Programme and Code Bodies provided updates on the new Qualification Sub-Groups. **ACTION:** PMO to identify any potential clashes with the Qualification Sub-Groups and existing Working Groups **(QAG04-01).** **ACTION:** Participants to ensure to make PMO aware if they have not been invited to the relevant Qualification Sub-Group **(QAG04-02).** A high-level summary of the Sub-Group ToRs was shown. **ACTION:** Bullet point "Support the LDSO programme participants with technical queries by enabling more detailed discussions specific to the Non-SIT LDSO Qualification Testing." to be added to S&A ToR **(QAG04-03).** **DECISION:** The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved of the Non-SIT LDSO Qualification Testing Sub-Group (LQTSG) ToR v0.1 and Non-SIT Supplier & Agent Qualification Testing Sub-Group (SAQTSG) ToR v0.2, with the caveat for potential changes **(QAG-DEC14 – recording timestamp 24:04).**
Programme Milestones related to QAG	The Programme and Code Bodies provided updates on the programme plan. CR047 and CR048 have been approved a Change Board and at May PSG. The updates have been included in the latest version of the programme plan. **DECISION (QAG-DEC15 – recording timestamp 26.52):** The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved of the following milestones: • T3-QU-0063, Functional Testing elements of Qualification Approach and Plan v2 approved by REC PAB and BSC PAB • T3-QU-0064: Migration Testing elements of Qualification Approach and Plan v2 approved by REC PAB and BSC PAB • T3-QU-0066: Qualification Assessment Document v1 approved by REC PAB and BSC PAB **DECISION:** The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the Level 3 milestones **(QAG-DEC16).**
Top Programme Risks Related to QAG	The Chair provided an update on Programme risks to CCAG. The Supplier Agent Representative (Independent) raised concern of the mixed results of SIT progress and if there is an update. The Programme responded that the update on SIT will be brought to FTIG tomorrow (24 May) but cannot brief in advance of that. • The Supplier Agent Representative added that if the update in FTIG highlights potential delays, what would be the first steering committee to go back to for discussion. The Programme responded that there is an extraordinary SITAG arranged as well, it is going through FTIG for a view and recommendation and then to SITAG for approval.

	• The Large Supplier Representative asked if there will be an update in PSG. The Programme replied that the usual slides are in the in PSG pack and there will be a verbal update in the upcoming meeting. The eSITAGs are intending to be held as they are aligned with the governance process to make decisions.
AOB	The I&C Supplier Representative queried the discussions between the Programme and Elexon on non-DCC I&C Suppliers raising concerns about testing of smart metering processes even if they do not work in that market and how to take this forward. The Elexon Representative replied that they have received the exemptions, and they have been taken to the REC/BSC PABs for a joint workshop in May. The output of the workshops will be brought to QWG and QAG to sound the solution. Elexon are working with people who have requested exemption and there are various approval processes in place.
	The UKPN Representative queried that they have not received responses from the non-SIT LDSO comments. The Programme replied that this can be picked up in the comments log that is published. The Representative also added if the meeting with non-SIT LDSOs to agree the RTTM can be arranged sooner rather than later to give ample time after the meeting. The Programme replied that they are sending out the approach shortly.
	The Supplier Agent Representative asked if Ofgem is still on track for publishing incentive proposals towards the end of June or is there any delay. The Ofgem Representative replied that as BSC there was already the incentive related to Suppliers, this was about operationalising that requirement Section C of BSC. The document has been sent through BSC and REC where it has been operationalised and consulted on.
	• The REC Representative asked if there are changes to be made to that document it will go through the same route and same website link for PPs to see the operationalised process.
	• The Elexon Representative added that the QA&P Annex C is available on the website. It provides high-level and prevents Suppliers from taking on board new MPANs if they have failed to qualify by M14.
	The Supplier Agent Representative added if there is anything else to expect from Ofgem. The Ofgem Representative replied that there is nothing from a Qualification perspective, however there are some discussions with the Programme regarding Migration design. Migration is more complex due to the dual governance, and what is proportionate for incentives to apply to BAU world. There is analysis of the issue with Migration and identifying how to remedy rather than an incentive that may do more damage.
	• The Chair added that further updates would be found in MCAG.
	The Supplier Agent Representative also raised that in this week's clock there was a check on PPs completeness/readiness for changes to legacy arrangements. Elexon replied that the BSC pact communications is being put together on that and will discuss further in PAB next week.
	The REC Representative added that this is also being discussed in TORWG as the work is being pulled together for the M10 Cutover document. The Code Bodies will be undertaking assurance activities and providing that information in the Programme to ensure the M10 Cutover decision.

Date of next meeting: 20 June 2024

Attendees

Chair

Chris Welby (Chair)	MHHS SRO

Industry Representatives

Andrew Wallace	RECCo (Qualification Body)
Clare Hannah	Supplier Agent Representative
Gareth Evans	I&C Supplier Representative
Graham Wood	Large Supplier Representative
Helen Clarke	Supplier Agent Representative (Independent)
Laura Kennedy	Elexon Qualification Team
Rachel Stringfellow	Medium Supplier Representative
Tom Jenkins	IDNO Representative

MHHS IM

Ben Wickens	Non-SIT LDSO Qualification Team
Jason Brogden	Programme Industry SME
Nicola Farley	Non-SIT LDSO Qualification Lead

Other Attendees

George Player	Elexon Qualification Team
Jenny Boothe	Ofgem
Matt Cogram	Elexon Qualification Team
Mohamed Murshid	Enzen
Taylor Thorpe	IPA

Apologies

Seat vacant	Small Supplier Representative
Confirmed not filling seat	Consumer Representative
David Yeoman	DNO Representative